



The Saturday Club Philanthropy Grant Application

Thank you for your interest in applying for a Philanthropy Grant from The Saturday Club. Applications are considered by the Philanthropy Committee and recommendations made for approval by The Saturday Club Board of Directors. Completed applications are due by **January 15** of each grant year. Applicants will be advised of the results in March and awards are presented at the April Membership Meeting (second Tuesday in April, 7:15pm).

The Saturday Club Philanthropy Grants generally range from \$500 to \$3,000. We also make a limited number of in-kind donations for use of our historic Clubhouse. Applicant organizations must be a 501(c)(3) or 501(c)(4) designated non-profit organization and must support (with rare exception) our mission to benefit women, children, and families in our community – the greater Philadelphia area. Requests of the following nature for monetary donations will not be considered: fund-raising drives, capital campaigns, from individuals or group of individuals, travel expenses, salaries or benefits, stipends, political activities, religious purposes.

Please include 10 copies of the grant application with your submission. The following documentation must be submitted with the application but are not required in duplicate:

- IRS 501(c)(3) or 501(c)(4) designation documentation
- Most recent Audited Financial Statements and/or Annual Report
- Current annual Operating Budget
- Itemized Program Budget

Mail completed application and attachments to:

The Saturday Club
Attn: Philanthropy Committee – Grant Application
117 West Wayne Avenue
Wayne, PA 19087

Applications must be received no later than January 15

Please contact the Philanthropy Committee at philanthropy@saturdayclub.org or 610.688.9746 with questions regarding our grants and procedures, or for help with the application.

The Saturday Club Philanthropy Grant Application

Name of Organization: _____

Name on IRS non-profit designation letter (if different, please explain): _____

Application submitted by Name and Title: _____

Name of Executive Director (if different): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

1. Please provide a summary description of your organization, the programs and services provided by your organization, and the population served by your organization.

2. Please provide a summary description of the program or project for which funds or in-kind donation of a Clubhouse rental are being requested.

3. (If applying for in-kind donation of a Clubhouse rental, please skip to question #5)

Amount of funds being requested: \$ _____ Will you accept partial funding? Yes _____ No _____

If yes, will you be able to obtain additional monies for this project from other sources? Yes _____ No _____

Is this project viable with only partial funding? Yes _____ No _____

Please elaborate on any of the above: _____

4. If applicable, list other funding sources (including internal sources) and amounts that are already secured or for which applications have been or will be made concerning this project: _____

5. Is this application to request an in-kind donation of a Clubhouse rental? Yes_____ No_____ If yes, please indicate the date(s) and time(s) for which you would like your request to be considered: _____

6. How did you hear about The Saturday Club Philanthropy Grant? _____

7. Has your organization applied previously for a Saturday Club Philanthropy Grant?* Yes_____ No_____ If yes, please indicate the most recent application date(s): _____
8. Has your organization ever received funding, in-kind donation of Clubhouse rental, or Community Service support from The Saturday Club?* Yes_____ No_____ If yes, please indicate date(s), amount(s), and purpose(s) of receipt (please attach additional sheet if necessary): _____

9. Does your organization use volunteers? Yes_____ No_____ If yes, how many volunteers do you have and in what capacities are they used? _____

10. Please attach a proposal to this application that fully describes the project, program, or other intended purpose of funding being requested. In the proposal, please be specific and include, at minimum, the following points: relevance to the mission of The Saturday Club, substantiation of need, population served, number of individuals served and/or impacted by the proposal, and plan for evaluation or measurement of results.

** Organizations are not prevented from re-application due to previous application or funding from The Saturday Club. Please note, however, that due to the large number of organizations applying for limited funds, it is possible that prior funding decisions (particularly if recent) may be considered in a given grant cycle.*