



Consignor Checklist

- Send in registration form with \$10 fee and self-addressed, double-stamped business-sized envelope
- Start sorting through closets and preparing your items now!
- Organize supplies that you will need:
 - White cardstock (60#-67#)
 - Yellow cardstock (60#-67#) if you want unsold items back
 - Red Sharpie marker if you do not want your item sold at the ½-price sale
 - Sturdy safety pins at least 1" long
 - Clear packing tape for non-clothing items
 - Masking tape if you are selling shoes
 - Ziploc bags if you are selling shoes and/or handbags
 - Rubber bands, thick string, or zipties if you are selling handbags
 - Hangers (can be wire, cheap plastic – these will not be returned to you)
- Print blank tags onto cardstock and complete tags thoroughly – be descriptive – pin and secure tags to each item
- Sort and group your items by category (and size, for clothing items)
- Bring items to The Saturday Club at 117 West Wayne Avenue in downtown Wayne during drop-off hours (day before the sale, 11am-2pm)
- Attend Consignor Only Preview (day before the sale, 5-8pm)
- If you want unsold items back, you MUST tag them with yellow cardstock (without exception!) and pick-them up (day after the sale, 10-11am)